SCHOOL PLAN
FOR
STUDENT ACHIEVEMENT

YEAR 3 REVISION
(SY 2019-2020)

MERLO INSTITUTE

Contents

School Year: 2019-2020 - Revision

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Merlo Institute	39686760115402	Original – 03/06/2018 Revision – 05/16/2019	Original – 04/10/2018 Revision – 06/25/2019

Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Merlo Institute is implementing a Schoolwide Program.

Briefly describe the school's plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Merlo Institute's school plan aligns with the district's Local Control Accountability Plan (LCAP) as each goal (and its associated strategy(ies)/activit(ies)) can be referenced to the LCAP's intent.

Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

Merlo Institute developed a three-year (2017-2020) school plan which aligned to the district's goals and incorporated strategies specific to its school. The original plan was reviewed by the school's School Site Council on March 6, 2018 and obtained board approval on April 10, 2018.

Throughout the 2017-2018 school year, the School Site Council reviewed the activities relating to budget adjustments and modifications to the strategies originally identified.

Merlo Institute and its School Site Council reviewed the progress of the 2017-2018 (Year 1) culminating the document 2017-2018 SPSA Evaluation. This evaluation included responses to four questions focusing on each goal within the SPSA. Question 1 inquired about the implementation of strategies within the plan. Question 2 inquired about the effectiveness of the strategies within plan. Question 3 inquired about material

changes – fiscal or programmatic. Question 4 inquired about future changes based on the results of questions 1 and 2.

As a result of the stakeholder involvement and data reviews, Merlo Institute reviewed, evaluated and rewrote several key components of our plan including writing a new mission and vision statement. This data has also allowed Merlo to complete the Decision Making Model (a component of the CNA) in March and April 2019.

Resource Inequities

Briefly identify and describe any resource inequities identified as a result of the required needs assessment, as applicable.

Resource inequities at Montezuma Elementary will be identified when the comprehensive needs assessment is completed in the upcoming year.

Goals, Strategies, Expenditures, & Annual Review

Complete a copy of the Goal table for each of the school's goals. Duplicate the table as needed.

Goal 1 – Student Achievement

ELA/ ELD SMART Goal: By June 2020, the percentage of students meeting or exceeding the standard in English Language Arts will increase by 5 percentage points. By June 2020, the percentage of EL students meeting SUSD reclassification criteria will increase by 5 percentage points.

Mathematics SMART Goal: By June 2020, the percentage of students meeting or exceeding the standard in Math will increase by 5 percentage points, (average of 5 percent growth per year). By June 2020, the percentage of EL students meeting or exceeding the standards in Mathematics will also increase by 5 percentage points.

Science SMART Goal: By June 2020, the percentage of students meeting or exceeding the standard in Science will increase by 5 percentage points

College and Career Readiness SMART Goal: By June 2020, increase the percentage of students who have completed courses that satisfy UC or CSU entrance requirements (or programs that align with state board approved career technical educational standards) by 5 percent.

Identified Need

ELA/ELD:

Only 7% of Merlo student population met or exceeded the standard on the ELA portion of the 2017-2018 SBAC. The percentage of students who met their MAP growth targets in 2018 in ELA was 21%. The number of ELL's who met or exceeded the standard on the ELA portion of the SBAC was 0% in 2018.

Math:

Only 2% of Merlo student population met or exceeded the standards on the Mathematics portion of the 2017-2018 SBAC. The percentage of students who met their MAP growth targets in 2018 in Mathematics was 22%. The number of ELL'S who met or exceeded the standard on the Mathematics portion of the SBAC was 0% in 2018.

Science: The percentage of students who met their MAP growth targets in 2018 was 29.5%

College and Career Readiness:

Despite our 88% graduation rate, only 16.7 % of our student population meet the A-G requirements for admission into UC or CSU colleges. Only 48% of students graduating from Merlo meet the CSU or UC A-G requirements. 0% of students in AP courses have passed the AP exam as of 2018.

Annual Measurable Outcomes

ELA/ELD - Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Distance from Standard – ELA (All Students)	117.4 points below	114.4 points below

Math - Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Distance from Standard – Math (All Students)	163.3 points below	160.3 points below

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Provide teachers with professional learning opportunities and support to supplement core instruction, such as attending conferences/training focusing on evidenced based, instructional practices, assessments, curriculum, Professional Learning Community work, AVID, ELD specific training.

# of trainings/conferences attended # of site level PLC collaborative events# Common Formative Assessments

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$ 5,000	LCFF
$ 6,000	Title I
$ 3,500	Title I

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

To provide students with appropriate and relevant intervention supports a guaranteed and viable curriculum that meet the needs of students as they progress towards mastery of academic achievement, such as, tools, software, and resources to enhance student language and literacy acquisition as well as mathematical proficiency, Credit Recovery Programs, extended day/year programs, etc. Students will use Chromebooks to engage with curriculum, complete writing across the curriculum activities/assignments, and engage in support activities.

# of students tutored Frequency of available tutoring sessions Academic Progress of Student Failure Rate Course Completion Rate

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$2,500	LCFF
$ 6,500	Title I
$3,000	Title I (EL)
$2,500	Title I
$1,500	Title I
$6,450	Title I
$2,500	Title I

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

To provide students with college and career readiness strategies. Provide students with activities and opportunities that will assist in the A-G course completion rate or preparation for entering into the workforce post high school. These opportunities will contribute to student understanding and knowledge of relevant resources required for entering into the workforce, such as: Mathematics, Engineering, Science and ELA. Students will also be provided with opportunities to participate in age appropriate College Entrance Examinations, i.e. PSAT for 10th grade, SAT/ACT for 11th and 12th. Students will attend field trips to visit college campus, explore hands on application of mathematics and science, as well as experience opportunities to gain a deeper understanding and appreciation of English/Language arts.

# of students meeting A-G requirements, # of students participating in PSAT, SAT and ACT, # of students participating in college tours/field trips

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$ 6,454	LCFF

Strategy/Activity 4

Students to be Served by this Strategy/Activity
(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Use common formative assessments in all content areas as the basis for continuous cycle of improvement. Collaboration, data reviewing, and instructional practices will be shared on a bi-weekly basis.

# of common formative assessments, # of data cycles, # of students failing/passing assessments

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
Funds not allocated.	Funds not allocated.

Strategy/Activity 5

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Events and materials geared towards recognition of student achievement.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$1,050	Title I

Annual Review – Goal 1

SPSA Year Reviewed: 2017-2018

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

Analysis

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Implementation

Effectiveness

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Material Changes

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

Future Changes

Goal 2 – School Climate

Suspension: 12 students were suspended at least once in the 2017-2018 school year, _____students have been suspended this year.

Expulsion: 0 students have been expelled

Chronic Absenteeism Target: 22% of students are chronically absent

School Climate: 2017-2018 no implementation of MTSS to meet students social/emotional needs

Identified Need

Suspension –

Expulsion –

Attendance/Chronic Truancy –
Academic Engagement

17-18 Chronic Absenteeism
22 %

School Climate –

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Suspensions (All Students)	5.7%	5.4%
Chronic Absenteeism (All Students)	Data not available.	Data not available.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

> All Students

Strategy/Activity

> Provide all students with social and emotional systems of supports that lead to improved academic success and college/career readiness, such as, Counseling Services for social emotional, behavioral and academic Learning supports, and A-G course completion.
>
> # of students attending college/university # of students seen for social, emotional, behavioral # of students completing courses with passing grades # of students completing AG coursework

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$5,000	LCFF
$5,000	Title I

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Implement a timeline for teaching assessment and re-teaching (Tier I, or Multi-Tiered System of Support).

\# of data cycles, \# of students receiving Tier I interventions

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
Funds not allocated.	Funds not allocated.

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Develop a system for providing Tier II and Tier III academic intervention (RTI) during the regular school day.

# of data cycles, # of students receiving Tier II and Tier III academic interventions

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
Funds not allocated.	Funds not allocated.

Annual Review – Goal 2

SPSA Year Reviewed: 2017-2018

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

Analysis

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Implementation

Effectiveness

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Material Changes

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

Future Changes

Goal 3 – Meaningful Partnerships

Develop and foster relationships with parents and the community that lead to active and meaningful engagement that supports student academic success.

Identified Need

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
[Add metric/indicator here]	[Add baseline here]	[Add expected outcome here]
[Add metric/indicator here]	[Add baseline here]	[Add expected outcome here]
[Add metric/indicator here]	[Add baseline here]	[Add expected outcome here]

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Build relationships with local businesses in order to provide internships and on site job training for students in the CTE pathways.

\# of students participating in internships and on site job training sessions

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
Funds not allocated.	Funds not allocated.

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Develop and administer a series of mandatory surveys for both students and parents in order to obtain greater understanding of student and parent needs and perceptions

# of surveys conducted, # of students responses and parent responses to surveys

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
Funds not allocated.	Funds not allocated.

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Form a student advisory team. This team will include representatives from all grade levels. Through this team, students will take an active role in planning and decision making through regular communication with school Leadership.

# of student advisory meetings, # of students actively participating in meetings.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$1,500	Title I

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Encourage parents to be active participants in the school community though monthly "Coffee Hour" or serving as a representative on School Site Council or ELAC. All provide parents with an opportunity to meet with both the principal and staff, to voice their opinions on matters related to school and provide feedback on relevant issues related to school topics/concerns.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
$903	Title I

Annual Review – Goal 3

SPSA Year Reviewed: 2017-2018

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

Analysis

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Implementation

Effectiveness

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Material Changes

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

Future Changes

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

DESCRIPTION	AMOUNT
Total Funds Provided to the School Through the Consolidated Application	$46,497
Total Federal Funds Provided to the School from the LEA for CSI	$0
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	$115,398

Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation ($)
Title I	$46,497

Subtotal of additional federal funds included for this school: $46,497

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation ($)
LCFF	$68,901

Subtotal of state or local funds included for this school: $68,901

Total of federal, state, and/or local funds for this school: $115,398